



Group Reservation Form

Please submit one form for each reservation and date requested to schedule a field trip at Happy Hollow Park & Zoo. Each group or class paying separately must complete separate reservation forms. A different form is available if you wish to purchase an education program. See the back of this page for more details on how to book a reservation.

Contact Information

Contact Name _____
 Phone _____ Fax _____ E-mail _____
 Address _____
 City _____ State _____ Zip Code _____

Group Information

Name of Group _____
 Estimated Number of People in Group _____ Age Group _____
 We will be arriving by: Bus Cars Public Transportation
 Do you plan to:
 Schedule an education program through Happy Hollow's Education Department
 Reserve a private picnic area. Please pay rental fee at time of booking.

Choose your Reservation Date

In order of preference, list two dates you would like to visit.
 1st choice Day of week _____ Date ____/____/____
 2nd choice Day of week _____ Date ____/____/____
 Please estimate the time your group will be ready to enter Happy Hollow (10am – 3pm) _____

Make your Purchase

We recommend paying in advance to expedite your entrance.

- I plan to purchase tickets on the day of my visit.
- I plan to purchase tickets before my visit. Please contact me by _____ to finalize purchase.
- Please order my admission tickets or private area rental today. My payment information is below. (Please see back for details and requirements)

	Quantity	Unit Price	Total
Admission Tickets:	x	\$8.00	=
Area Rental :	x	\$40.00	=
			=

Please make checks payable to the City of San Jose or you may use a credit card

Visa MasterCard Discover

Account Number _____ Expires _____

Cardholder Signature _____

How to Book a Reservation

We want to ensure your visit enjoyable. Happy Hollow receives over a thousand group visitors each day during our spring season. Booking a reservation assures your group quick entry and minimizes wait time at turnstiles and admission lines. For more information about field trips at Happy Hollow visit our website (www.hhpz.org) or call (408) 794-6400.

Please be aware that groups over 20 visitors without a reservation will not be permitted to enter until 11:00 am.

Please follow these simple steps for booking a group visit at Happy Hollow Park & Zoo:

1. Complete the Reservation Form

All reservation forms are processed on a first come, first serve basis. Please book early. April and May are very popular months for field trips and reservations fill up fast. As a result we ask that you provide a time which you would like to enter the park and two desired visit dates in the event that your first choice is already booked. We do our best to ensure your requested visit date and time is met. Entry Times into Happy Hollow are scheduled every 15 minutes beginning at park opening.

- Picnic Area Rental....Don't forget to also reserve a private picnic area (Monday – Friday Only) for \$40. Each area is assigned based on availability and the estimated number of people in your group. Payment is due at the time of booking.
- Education Programs.
 - If you are interested in our education programs for your group. Please fill out the separate education form.
 - If you are only visiting Happy Hollow to take part in our education program a reservation and ticket purchase is not required. However, if you would like to stay and enjoy the park and zoo following the program, please purchase your tickets in advance.

2. Book Your Reservation

We are now accepting Reservations. Please forward your completed reservation form by:

- Fax – (408) 794-6471 (preferred)
- Email- hguestservices@sanjoseca.gov
- Standard Mail-
Happy Hollow Park & Zoo, Attn: Guest Services, 1300 Senter Road, San Jose Ca 95112

3. Receive Your Confirmation

Once your reservation form is received, we will forward you a confirmation letter within 2 weeks. Your letter will contain several important pieces of information including:

- Reservation Date: This is the confirmed date of your visit with Happy Hollow.
- Entry Time: In order expedite entry into Happy Hollow and minimize guest traffic at our front gates, each group is assigned an entry time. At the designated time, please escort your entire group to the group entrance at the front of the Park for entry. Your complete group must enter together at one time.
- Meeting Point: We recognize that not all groups arrive to Happy Hollow at the same time and need a place to meet and take attendance before entering the park. For this reason we assign each group a number located on sign in a designated staging area of Kelley Park as an optional meeting location. No space will be available at the front gate for groups to assemble.

4. Purchase Your Tickets

For groups of 14 or more the group rate is \$8.00 per person. There is no fee for guests under 2. For ease of entry, Happy Hollow highly recommends purchasing your groups tickets at least two weeks in advance of your visit. This will enable us to mail your tickets prior to your arrival. If you choose to pay on the day of your visit we recommend your group arrives at least 20 minutes ahead of your confirmed entry time for payment processing.

- Accepted forms of payment:
 - Credit Cards: Visa, MasterCard, Discover
 - Checks:
 - Please make your check payable to the *City of San Jose*
 - Personal checks will only be accepted for the total amount due with a valid identification card
 - Cash: Please come prepared with large bills to expedite your entrance
- Terms of Purchase:
 - To qualify for the group price each group must have a minimum of 14 paying visitors. Additionally, ticket purchases for all students, parents, teachers, and chaperones in the party must be made in a single transaction. Individuals who pay separately from the group will be charges standard admission price.
 - If there is more than one class and each teacher is paying separately, each teacher must make a reservation.
 - Happy Hollow will not hold tickets for late parties
- Refunds:
 - Please call Happy Hollow for more information about our refund policy. Some additional service charges may apply. Picnic Areas are non-refundable if canceled within 14 days of the reservation date.

5. Receive Your Tickets

All paid admission tickets will be sent to your requested address within 2 weeks of booking your visit.